



## **Changes to your Community Services Provider**

From 1<sup>st</sup> October 2017, Norfolk Community Health and Care NHS Trust will no longer be the provider for the Podiatry Service.

The delivery of these services will transfer to Suffolk GP Federation.

## **Who are Suffolk GP Federation?**

Suffolk GP Federation is a not-for-profit organisation owned by 59 GP practices covering 580,000 patients. Members remain independent organisations, whilst working together to develop local primary care. Suffolk GP Federation are registered with the [Care Quality Commission](#) and with the [Information Commissioner's Office](#).

## **How will this affect my care?**

Your care will not be affected and you will see the same staff at the same location. We will work to ensure the transfer is as smooth as possible.

## **What will happen with my Podiatry patient records?**

We will ensure that any active records are transferred to Suffolk GP Federation so that those providing services to you have the information they need.

Older records will be kept by Norfolk Community Health and Care NHS Trust so that there is a record of any services you received in the past from the Trust.

Suffolk GP Federation and Norfolk Community Health and Care NHS Trust are committed to keeping your information secure and confidential whilst it is being transferred and for any information it is responsible for after October 1st.

## **What if I want to request a copy of my records?**



Norfolk Community Health and Care NHS Trust will make active records available to Suffolk GP Federation where necessary and lawful to do so or you can make a request directly to Norfolk Community Health and Care NHS Trust for older records.

Norfolk Community Health and Care NHS Trust and Suffolk GP Federation will collaborate where necessary to provide you with the information you require.

**What if I object to my records being provided to Suffolk GP Federation?**

We are transferring the records in line with NHS constitution Pledge: *to ensure those involved in your care and treatment have access to your health information so they can care for you safely and effectively.*

However, if you have concerns or wish to object to the transfer of your records, you can contact us at [Governance@suffolkfed.org.uk](mailto:Governance@suffolkfed.org.uk).