

Suffolk GP Federation CIC Person Specification



Role Sexual Assault Advocate	Department Iris
Date Reviewed 26/08/2026	

Values and Behaviors

E	Excellent communication and active listening skills.
E	Ability to communicate clearly and accurately both verbally and in writing.
E	Ability to maintain accurate and timely electronic records.
E	Confident use of IT systems, including Microsoft Word, Excel and electronic case-management systems.
E	Full UK driving license and access to a vehicle suitable for work-related travel throughout Suffolk.

Education, Training, Qualifications and Experience

E	Experience of working with a diverse range of individuals, including people who may have faced barriers to accessing support.
E	Experience of supporting individuals who have experienced trauma, distress or complex life circumstances.
E	Evidence of experience, training or self-directed learning within the fields of sexual violence, trauma, mental health, safeguarding, VAWG or a related area.
D	Experience of working within a sexual violence, domestic abuse, VAWG, or trauma related specialist service.
D	Relevant professional qualification or evidence of relevant continuing professional development.
D	Experience of delivering group work or psychoeducational programmes.
D	Experience of working within a community-based service.

Evidence for suitability in the role will be measured via a mixture of application form, testing and interview
Essential: E Desirable: D

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Improving Quality and Developing Practice

E	Experience of working collaboratively within a multi-agency approach.
E	Experience of developing supportive professional relationships with individuals who may be distressed, ambivalent or reluctant to engage with services.
E	Ability to work autonomously, manage a caseload and prioritise competing demands.
E	Ability to use initiative and professional judgement and to adapt your approach to meet individual needs.
E	Ability to recognise and respond appropriately to safeguarding and risk concerns.
D	Knowledge and understanding of the impact of sexual violence and trauma across the life course.
D	Knowledge of local health, social care, voluntary and community services.

Personal Qualities and Physical Attributes

E	Is compassionate, empathetic and non-judgmental.
E	Can build trusting relationships while maintaining appropriate professional boundaries.
E	Is comfortable working with complexity and uncertainty.
E	Can remain calm, supportive and professional when someone is distressed or in crisis.
E	Is able to recognise that recovery looks different for every individual.
E	Is creative and solution-focused and can adapt their approach when something isn't working.
E	Is confident working independently and making professional judgements.
E	Can balance autonomy with knowing when to seek advice, supervision or support.
E	Is committed to equality, diversity and inclusion and to providing accessible, person-centred support.
E	Is reflective about their own practice and committed to learning and development.
E	Understands the importance of working collaboratively with colleagues and partner agencies.

Evidence for suitability in the role will be measured via a mixture of application form, testing and interview
 Essential: E Desirable: D